

MATTHEW FAWKS

Dallas, Texas 75201 • matthewfawks@utexas.edu

EDUCATION

The University of Texas at Austin, McCombs School of Business – Austin, Texas

Master in Professional Accounting

May 2021

Bachelor of Business Administration, Accounting

May 2020

- Track: Financial Reporting and Assurance
- Undergraduate GPA: 3.93; Undergraduate Accounting GPA: 4.00
- Graduate GPA: 3.94; Graduate Accounting GPA: 3.95

Universidad Pontificia Comillas (ICADE) – Madrid, Spain

Study Abroad

Spring 2019

- Completed the equivalent of nine semester hours in Business and three semester hours in Spanish

EXPERIENCE

Aceable – Austin, Texas

Finance Associate

March 2020 - May 2021

- Championed various automation, analytics, and cross-function data reconciliation projects for the finance group
- Constructed an automated cash flow statement tool to save the VP of Finance multiple hours of preparation time

Accounting Intern

August 2019 - December 2019

- Designed bank transaction Excel tool to enhance process and save about three days' worth of manual coding time
- Prepared and consolidated mass data to ease the migration and scaling process of moving to a larger ERP system

KPMG, LLP – Dallas, Texas; Auckland, New Zealand

January 2020 - March 2020

Audit Intern (Global Internship Program)

- Supported the execution of client-facing audit services by partnering with diverse engagement and managing the implementation of a new audit process
- Helped facilitate client interactions to improve timeliness of document acquisition and decrease processing time

Caterpillar Inc. – Peoria, Illinois

May 2019 - August 2019

Corporate Accounting Intern (Global Tax)

- Led a cross-functional team of eight and placed as a finalist in a case competition related to standard cost process
- Devised visual mapping of legacy database systems and presented potential solution to corporate leadership that would bypass unsupported scripts and save at least eight hours of processing time each month

Valero Energy Corporation – San Antonio, Texas

May 2018 - August 2018

Marketing and Supply Intern

- Developed Excel-based market analysis tool for the evaluation of international crude oil arbitrage opportunities
- Presented tool to senior management and implemented the tool with the commercial trading floor staff, which is still in use today and is shown to incoming interns as an 'ideal' internship outcome

ACTIVITIES

MPA Consulting Club – Austin, Texas

January 2020 - May 2021

VP of Employer Relations (January 2020 - Present)

- Coordinated with club leaders to facilitate employer/student interactions and guide students through the process
- Drove efficiencies and increased club operational capabilities through building club backend and club processes

ADDITIONAL

- Honors: PCAOB Scholar (sole UT nominee for demonstrated aptitude in accounting), Presidential Scholar (one of 11 students nominated by Accounting Department), Distinguished College Scholar (top four percent of students)
- Technical Skills: Microsoft Excel, HTML, CSS, Python, SQL, Looker, RStudio, QuickBooks Online
- Interests: Traveling, photography, trying new foods, hiking, creating music, golf, coding, computer building
- **Work Eligibility:** Eligible to work in the U.S. with no restrictions

EXPANDED

ADDITIONAL EXPERIENCE

University Housing and Dining of the University of Texas – Austin, Texas **August 2017 - December 2018**

Resident Assistant

- Supervised 48 residents within the largest hall on campus and enforced all applicable policies and procedures
- Solved challenges that arose by acting as a first responder to incidents that occurred within the residence hall
- Facilitated and promoted educational events within the residence hall in line with a curriculum-based model

Pyote Well Service, LLC – Midland, Texas

May 2017 - August 2017

Accounting Intern

- Transitioned outdated accounting books into QuickBooks Online for multiple partnered companies, saving the company's controller up to four months of clerical time
- Processed monthly bank statements to reconcile cash flows among accounts and verify transition accuracy

University Housing and Dining of the University of Texas – Austin, Texas

August 2016 - May 2017

Desk Assistant

- Executed front desk operations and coordinated with Resident Assistants for smooth operations
- Upheld University Housing and Dining policies and procedures and communicated these with residents

Globe Energy Services, LLC – Midland, Texas

December 2016 - January 2017

Accounting Intern

- Compiled monthly financial reports consisting of key data to be analyzed by upper management
- Coordinated with divisional controllers and accountants to note financial changes and monthly differences
- Streamlined Excel spreadsheets used for day-to-day operations

ADDITIONAL ACTIVITIES

UT Racquetball Club – Austin, Texas

August 2017 - December 2018

Treasurer (August 2018 - December 2018), **Member** (August 2017 - December 2018)

- Managed club financial activities and maintained accurate records of all dues, deposits, and money distributions
- Budgeted around \$10K of year-long expenses such as tournament entry fees, gas, flights, and hotels

Student Conduct Board – Austin, Texas

August 2017 - December 2018

Appointee

- Served with a panel of members, conducting hearings for matters of academic integrity and general conduct
- Resolved cases by considering evidence and statements, collaborating with the panel, and imposing sanctions

Alpha Lambda Delta Honor Society – Austin, Texas

March 2017 - December 2018

Secretary (August 2017 - May 2018), **Member** (August 2017 - Present)

- Promoted on-campus leadership and community building through several events and community service
- Distributed weekly newsletter to over 1K subscribers and directly managed around 100 active members' points

School of Undergraduate Studies Ambassador – Austin, Texas

August 2017 - May 2018

Ambassador

- Prepared and facilitated campus-wide events and outreach to actively promote the mission of UGS
- Served as a resource for current and prospective UGS students and communicated campus resources accordingly

University Housing and Dining Student Judicial Board – Austin, Texas

August 2016 - May 2017

Board Member

- Upheld organization policies and determined responsibility for violations that occurred within the residence halls
- Collaborated with a 14-member committee to assign educational sanctions and discourage general misconduct